

GSA

Risk Management Framework (RMF) Services (Certification & Accreditation)

GSA Blanket Purchasing Agreements Ordering Guide 2011



Strategic Solutions Contract Operations Division

The General Services Administration (GSA), Federal Acquisition Service (FAS), Integrated Technology Service (ITS), Strategic Solutions Contract Operations Division offers a portfolio of pre-competes, Information Technology (IT) solution Blanket Purchase Agreements (BPAs). The BPAs in this division are for specialized IT products and services.

We make it easy for you, our customers, by providing:

- Access to high-quality products and services from industry partners
- Pre-competes, multiple-award BPAs
- Shorter procurement lead times
- Socioeconomic credit through Federal Procurement Data System – Next Generation (FPDS-NG) reporting
- Customer-focused staff with experience in technology acquisition

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1.0 Introduction

RMF Ordering Guide

The RMF BPAs were competitively awarded by GSA, in accordance with Federal Acquisition Regulation (FAR) 8.405-3, to provide ordering activities with RMF service offerings at discounted prices and to facilitate the following:

Services Pricing – BPA holders were required to provide detailed pricing for explicitly defined, standardized services, so customers can easily compare pricing for a single service across BPA holders. Additional discounts may also be obtained at the task order level.

Standardized Requirements – BPA holders are required to meet standardized technical and security requirements.

Comprehensive Services from a Single Task Order – Customers can obtain RMF C&A services using a single, fixed-price task order.

Proven Acquisition Excellence – RMF BPAs will be administered using GSA's proven acquisition processes to ensure compliance and efficiency. RMF BPA holder reporting requirements have already been established to make it easy for BPA users.

Services:

Risk Management Framework Services, Certification & Accreditation (RMF CA) is a major feature of the President's initiative to attain secure IT systems. There are six (6) steps to the RMF process:

- Categorize Information System
- Select Security Controls
- Assess Security Controls
- Implement Security Controls
- Authorize Information System
- Monitor Security Controls

Risk Management Framework Services, Certification & Accreditation, Blanket Purchase Agreements improve the level of Information System Security across Government by eliminating duplication of effort, increasing aggregate expertise, and reallocating resources to fulfill mission related requirements and maintain a focus on Executive Agencies.

The Information Systems Security Line of Business (ISSLOB), an Office of Management and Budget (OMB) E-Gov initiative, through working groups identifies optimization and consolidation opportunities for Federal investments in order to reduce Government costs, improve citizen services, and provide an efficient approach to the production, maintenance,

and use of IT data. The ISSLOB strives for effective and efficient development, provisioning, and interoperability of RMF CA services, with the mission of serving the Nation's best interests and successfully meeting the goals of U.S. Federal agencies.

Synopsis:

The GSA established multiple BPAs for RMF CA offerings on behalf of the ISSLOB.

The RMF CA BPAs were awarded competitively against GSA Multiple Award Schedule (MAS) 70 contracts. It is the responsibility of the ordering activity contracting officer to ensure compliance with all applicable fiscal laws prior to issuing an order under a BPA, and to ensure that the selected BPA holder provides the best value for the requirement being ordered.

Funds obligation: These BPAs do not obligate any funds. Funds will be obligated on Task Orders issued by ordering activities.

Authorized BPA Users: Orders may be placed under this BPA by sources identified under GSA Order, ADM 4800.2G, *Eligibility to Use GSA Sources of Supply and Services (Eligibility to Use GSA Sources of Supply and Services)*, dated 16 FEB 2011, provides detailed information regarding the agencies and organizations that are eligible to use GSA sources), United States Federal agencies, Department of Defense (DoD) components, State, Local, and Tribal Governments, and cost-reimbursement Contractors authorized to order in accordance with FAR Part 51. For the purposes of this agreement, a DoD component is defined as: the Office of the Secretary of Defense (OSD), the Military Departments, the Chairman of the Joint Chiefs of Staff, the Combatant Commands, the Inspector General of the Department of Defense (DoD IG), the Defense Agencies, the DoD Field Activities, the U.S. Coast Guard, and the Intelligence Community. GSA or other applicable ordering organizations/agencies are authorized to place orders under this BPA on behalf of DoD end users and must comply with Defense Federal Acquisition Regulation Supplement (DFARS) 208.7400.

Award Date: 06/10/2011

Expire Date: 06/09/2014

Period of Performance: 3 years

General Information Website: To Be Cited (www.gsa.gov/cybersecurity)

RMF CA Services List:

See each RMF CA BPA, CLIN Pricing Table, BPA Attachment 1, for vendor-specific pricing

2.0 BPA Reporting

The predefined reporting requirements for the RMF CA BPAs are shown below:

Report(s)	Due Date	Report Initiator	Recipient(s)
Written notification of new, Fully Executed Task Order (includes –Task Order Name and Number; Name of Funding Agency POC; Name of Award Agency POC; Period of Performance; Estimated dollar value). Complete copy of task order.	Within ten (10) days of Task Order award	BPA Holder	BPA Contracting Officer BPA Project Manager
Quarterly Report of Sales for RMF Services	No later than (NLT) 15 days after the end of each quarter (April, June, September, and December)	BPA Holder	BPA Contracting Officer BPA Project Manager
Task Orders utilizing Recovery Funds	NLT Day 10 after the end of each quarter (April, June, September, and December)	BPA Holder	www.FederalReporting.gov

3.0 Seven Steps to Order from RMF CA BPAs

This section provides seven simple steps necessary to place an order under the RMF CA BPAs. A representative from GSA is available to answer any questions that may arise.

3.1 Scope Determination

Establish Ordering Activity Requirements

First, determine if the requirement is within scope of the RMF CA BPAs, as defined by RMF CA BPA Attachment 2, Attachment 2, RMF CA MOD 1 RFQ ATCH 1 070210 (NIST 800-37, Rev 1), and BPA Attachment 3, *Determining System Certification & Accreditation Levels of Effort*.

NOTE: Contractor performance under this BPA shall require completion of Contract Line Item Number (CLIN) 0001, Pre-C&A documentation review and size/complexity confirmation per Federal Information Processing Standards (FIPS) 199 & 200 (boundary and scope validation), which includes a review of system design documentation, security plans, and Continuity of Operations (COOP)/Disaster Recovery Plans prior to commencing any other CLIN.

3.2 Prepare Statement of Work (SOW)

FAR 8.405-2, "Ordering procedures for services requiring a statement of work", applies.

When drafting your requirements, some salient points to consider:

- Scope of work to be performed
- Performance objectives
- Technical requirements
- Deliverables

Location of Work

Ordering activities shall identify the primary Place of Performance.

Period of Performance

The term of the RMF CA BPA(s) is three (3) years: 06/10/2011 through 06/09/2014.

RMF CA BPAs were awarded under current MAS 70 Contracts. The last date to issue an Order under an RMF CA BPA is 06/09/2014. The maximum Period of Performance for any RMF CA BPA Order is thirty-six (36) months.

3.3 Prepare Request for Quote (RFQ)

Ordering under these BPAs is decentralized. Follow your agency's procedures for preparing an RFQ and follow any internal policy and procedure related to acquiring IT services. Consider the following topics:

Task Order Value & Funding Type

Estimate the value of the order.

If the intent is to use Recovery Act funding in whole or in part, an informational posting of the RFQ in Fedbizopps (FBO) (www.fbo.gov) [ref FAR 5.704 and 8.404(e)] is required.

Evaluation Criteria

In crafting best value evaluation factors, consider including some combination of technical capability, price, and past performance. All orders will be fixed price.

Solicitation Attachments:

The following, in addition to the RMF CA BPA Attachments, were included in the RMF CA solicitation and formed the basis for the technical and price quotations submitted by RMF CA BPA holders, and provide Ordering activities comprehensive Order-level information.

- Sample Format for Service Level Agreement



RMF CA Appendix B
052810.doc

- Table of Security Deliverables and References



RMF CA Appendix C
052810 - final.doc

- Travel Authorization Request



RMF CA Appendix F
052810.doc

- NIST SP 800-37 vs. NIST SP 800-37 Rev. 1 Comparison Chart



RMF CA Appendix G
052810.doc

- Risk Management Framework Security Assessment Services Request Package



RMF CA Appendix I
052810.xls

